

**DOCUMENTS OR CERTIFICATES TO BE SUBMITTED AT THE TIME OF ADMISSION
MMS (MASTER OF MANAGEMENT STUDIES) PROGRAMME**

Name of the Student:_____ **Appl. No :**_____

Note: Fess will be accepted with the following documents.

Sr. No.	List of documents and certificates	Remarks
1	CAP Allotment Letter (Computer Print Out), if applicable	Original Copy
2	FC Letter or ARC Acknowledgement (For CAP seats)	Original Copy
3	Final Score Card of the Aptitude Test (MAH-CET/ CMAT/CAT or any other Aptitude Test as approved by DTE, Maharashtra)	1 Self attested copy
4	Final Merit Status for admission (For Institute Level Seats)	1 Self attested copy
5	SSC Marks list	Original + 2 Self attested copies
6	HSC Marks list	Original + 2 Self attested copies
7	Degree Mark-sheet - Sem. I _____ Sem. II _____ Sem. III _____ Sem. IV _____	Original + 2 Self attested copies
	Sem. V _____ Sem. VI _____ Sem. VII _____ Sem. VIII _____	Original + 2 Self attested copies
8	Degree Certificate or Passing Certificate issued by the University	Original + 2 Self attested copies
9	Aadhar Card	1 Self attested copy
10	Undertaking for submiting pending mark sheets before August 10, 2019 (if applicable)	Issued by Institute
11	Birth Certificate / Date of Birth Proof (From Academic Institution / College)	Original + 1 Self attested copy
12	Certificate of Indian Nationality (Passport or School Leaving Certificate or Domicile)	Original + 1 Self attested copy
13	P. G. Registration Form	Issued by Institute
14	Domicile Certificate (Except for all India candidature students)	Original + 1 Self attested copy
15	1 Recent Passport Size colour photograph.	
16	Transfer Certificate from the last college attended by the student (Only for Mumbai University students). (TC request letter will be Issued by Institute)	
	Other than Mumbai University	
17	1). Letter for request of Verification of Degree and Statement of Marks will be issued by the Institute for other than Mumbai University students	
	2). Migration Certificate for other than Mumbai University or previous University.	
	3). Students of other than Mumbai University have to fill Eligibility and Enrollment form online on mum.digitaluniversity.ac , download the form and carry printout at the time of admission.	Online Application
18	Proforma "O" for Hindi Linguistic Minority. (FC Verified) (School Leaving Certificate Mandatory for Religious Minority Student)	Original
19	GAP affidavit on Rs. 100 stamp paper and should be notarized in case of a break in academic (Format available on Institute website)	Original
20	Medical Fitness Certificate is applicable for Physically handicapped / Dyslexia Candidate	Original
	Additional certificates for students of Reserve Category	Original
21	Caste Certificate for Reserve Category Candidate	Original + 2 Self attested copies
22	Caste /Tribe validity certificate for Reserve Category Candidate	Original + 2 Self attested copies
23	Non creamy layer certificate. (Only for OBC, SBC and VJNT)	Original + 2 Self attested copies
24	Income Certificate issued by Tahsildar for Schemes like EWS and Proforma V	Original + 2 Self attested copies
25	J & K students Proforma J/K/L (as applicable)	Original + 2 Self attested copies
26	Passport Sized Photograph	3 copies

Note: Original Certificate should be collected back before the end of the course. Institute will not responsible for the Certificate which are not collected by the students before the end of the course.

(Signature of the student)
Date:_____

Receiver's Signature